Management System: **Nuclear and Facility Safety**		
Subject Area: **Accelerator Safety**		
Procedure: Unreviewed Safety Issue Process		
Major Revision Date: **Mar 19, 2012**	Subject Matter Expert: Stuart Martin	Management System Owner: Michael Stafford

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1.0 Applicability

This procedure applies to all line managers and staff at the Oak Ridge National Laboratory (ORNL) who operate **accelerator facilities** as delineated in the introduction to this subject area. The process for identifying **Unreviewed Safety Issues** (USIs) is considered to be an important component of configuration management.

2.0 Required Procedure

IMPORTANT: The numbered steps in SBMS procedures are requirements. Notes within a step may contain non-mandatory guidance, recommendations, or additional information for the user.

Step 1	Line management ensures that an appropriate USI process is in place to allow for the evaluation of accelerator activities that have the potential to significantly impact safety.
	The USI process must ensure that:
	• Activities are not performed if significant safety consequences could result from either an accident or a malfunction of equipment that is important to safety and for which a hazard analysis has not been performed.
	• Activities involving identified USIs do not commence before DOE has provided written approval.
	Note: The hazard analysis should be consistent with the approach used in the **Safety Assessment Document**.

3.0 Suggested Guidelines

4.0 References

DOE Order 420.2C, Safety of Accelerator Facilities

5.0 External/Internal Requirements

DOE O 420.2C

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